



DOUGLAS COUNTY
TRANSPORTATION & LAND SERVICES

140 19TH STREET NW, SUITE A • EAST WENATCHEE, WA 98802-4191

PHONE: 509/884-7173 • FAX: 509/886-3954

www.douglascountywa.net

**Beginning July 10, 2017, permit
application intake and permit
issuance will end at 4:00 PM daily.**

**This allows more time to make
sure applications are complete to
reduce later delays in processing
and to better assist applicants
with questions.**

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(509)884-7173

LAND DEVELOPMENT PERMIT APPLICATION

Date Completed By Receipt No. File No.

TYPE OF PERMIT YOU ARE APPLYING FOR

- Major Subdivision Short Plat Binding Site Plan Conditional Use Full Admin.
 Final Plat Final Short Plat Final Binding Site Plan Non-Conforming Limited Admin.
 Plat Amendment Short Plat Amend. PRD Variance

1. APPLICANT

MAILING ADDRESS:

DAY PHONE NO.

FAX NO.

EMAIL ADDRESS

Complete #2 if an agent is acting for the applicant during the permit process

2. AUTHORIZED AGENT

MAILING ADDRESS:

DAY PHONE NO.

FAX NO.

EMAIL ADDRESS

ONLY THE AGENT WILL RECEIVE ALL CORRESPONDENCE AND NOTICES REGARDING THIS APPLICATION

3. RELATIONSHIP OF APPLICANT TO

Owner Purchaser Lessee Other: _____

NAME, ADDRESS AND PHONE NO. OF PROPERTY OWNER(S), IF OTHER THAN APPLICANT:

4. LOCATION (STREET ADDRESS, INCLUDING CITY AND ZIP, WHERE PROPOSED ACTIVITY EXISTS OR WILL OCCUR)

PRIMARY TAX PARCEL NO.(attach additional numbers):

LEGAL DESCRIPTION (attach if necessary): Lot Blk

SECTION

TOWNSHIP

RANGE

GOVERNMENT LOT

¼ SECTION

TOTAL SITE SIZE (in acres)

PROPOSED # LOTS

ZONING CLASSIFICATION

COMPREHENSIVE PLAN DESIGNATION

SHORELINE ENVIRONMENT

5. SURVEYOR		
WASHINGTON REGISTRATION #	DAY PHONE #	FAX #
6. ENGINEER		
WASHINGTON REGISTRATION #	DAY PHONE #	FAX #

SECTION B – PLEASE WRITE IN THE SOURCES OF THE FOLLOWING UTILITIES/FACILITIES

Source of Potable Water _____	School District _____
Irrigation District or Assoc. _____	Fire District _____
Method of Sewage Disposal _____	Power Source _____

SECTION C

I (We) acknowledge that:

1. The information, plans, maps and other materials submitted on and with this application are, to the best of my/our knowledge, a true and accurate representation of this proposal;
2. This application shall be subject to all additions to and changes in the laws, regulations and ordinances applicable to the proposed development until a determination of completeness has been made pursuant to DCC 14.08.030;
3. Douglas County does not guarantee success of this permit application, and/or the issuance of an affirmative notice of action. The County's assistance to the applicant(s)/owner(s) does not preclude the need to address impacts raised by the public or by other federal, state or local agencies;
4. In the event of any legal proceeding to challenge this application, any environmental determination or any other aspect of the proposed development, the Applicant(s)/Owner(s) shall be solely responsible to defend such challenge and pay all court costs and attorney's fees necessary for such defense;
5. If the Applicant is not the owner of the real property which is the subject of the permit application, this application and acknowledgment shall also be executed by each owner;
6. Only that person identified in Section A as the "Authorized Agent" will receive correspondence and notices regarding this application.
7. All persons executing this acknowledgment in a representative capacity shall be personally liable and hereby personally guarantee payment of all fees, expenses and costs required by this application.
8. If the applicant(s), representative(s) and/or owner(s) fail to respond to a request by the Department to submit additional information, or the applicant(s), representative(s) and/or owner(s) request, orally or in writing, that further processing be suspended or postponed, and if such failure to respond or requested suspension/postponement exceeds six months, the application shall be considered abandoned and all proposed development, uses and activities shall only be further considered in the submission of a new application and fees; and
9. This application does not constitute approval of the proposed development activity and it is acknowledged that additional permit applications and approvals may be necessary to conduct specific activities.

DATED: _____ Applicant _____

Applicant _____

DATED: _____ Owner _____

Owner _____