

Return document to: Permit Coordinator
Douglas County TLS
140 19th Street NW Suite A
East Wenatchee, WA 98802

DECLARATION RE: BOUNDARY LINE ADJUSTMENTS

This Declaration is for the purpose of adjusting a boundary between the properties below. Boundary adjustments are processed as a courtesy to assist property owners in preparing information to be used to change boundaries of their properties. Douglas County provides no legal warranties. The boundary adjustment is not considered complete until all signatures are obtained, the boundary adjustment form is recorded AND deeds transferring title to the properties involved are executed and recorded. You should consult an attorney or title company for information on preparing and executing deeds.

Correspondence returned to: _____

PROPERTY INFORMATION

Parcel A

Parcel B

Property Owner

Property Owner

Name

Name

Address

Address

Daytime Phone

Daytime Phone

Note: All persons or companies holding a financial interest in the property must be listed, i.e., banks, personal contract holders, etc.

Name

Name

Address

Address

Parcel # _____

Parcel # _____

Parcel Zoning: _____

Parcel Zoning: _____

Present Lot size: _____

Present Lot size: _____

Proposed Lot size: _____

Proposed Lot size: _____

Section _____ Township _____ Range _____

DECLARATION

Each of the undersigned does hereby declare and acknowledge that Douglas County provides no representation that:

- Properties have legal access;
- Applicants are able to obtain permits necessary for development and construction, including without limitation land divisions, conditional uses, variances, health permits, building permits;
- Easements, and subsurface utilities and features have not been affected by the adjustment;
- The proposed legal descriptions are sufficient and accurate;
- Critical areas may impact properties involved;
- The boundary adjustment is allowed/prohibited by covenants or law.

DISCLAIMER

Since a boundary line adjustment is exempt from the procedural requirements of RCW 58.17, Douglas County assumes no liability in any action which may arise as a result of this boundary line adjustment. The owners of the properties represented herein, their successors and/or assigns, do hereby acknowledge and agree that the County is not liable in any action arising out of this matter and agree to indemnify, defend and hold Douglas County harmless from any and all claims, lawsuits and other actions.

Property Owner Parcel A

Property Owner Parcel B

Signature of Owners - Representative

Signature of Owners - Representative

Print or Type Name and Title

Print or Type Name and Title

STATE OF WASHINGTON)
) ss.
 COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____
 _____ signed this instrument and acknowledged it to be
 his/her/their free and voluntary act and deed for the uses and purposes mentioned in the
 instrument.

DATED this ____ day of _____, _____.

[Notary Seal]

By: _____
 Notary Public residing at _____
 My Appointment Expires: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____
_____ signed this instrument and acknowledged it to be
his/her/their free and voluntary act and deed for the uses and purposes mentioned in the
instrument.

DATED this ____ day of _____, _____.

[Notary Seal]

By: _____
Notary Public residing at _____
My Appointment Expires: _____

CERTIFICATE OF LICENSED SURVEYOR

The undersigned certifies that he/she is a professional land surveyor licensed to
practice in the State of Washington and that he/she has prepared the site plan and the
legal descriptions of newly configured lots.

Signature

Date: _____

Print Name: _____

Telephone: _____

[Affix License Seal Here]

This Declaration has no legal effect until processed by each of the following Douglas County Officials. Submit in order.

Step 1. Submit to Douglas County Assessor's Office.

DOUGLAS COUNTY ASSESSOR

- Parcel #s match with owner records.
- Current use and open space classification issues are addressed.

Processed By: _____ Date: _____

Step 2. Submit to Douglas County Treasurer's Office

DOUGLAS COUNTY TREASURER

- All taxes and assessments are paid in full through year _____.

Processed By: _____ Date: _____

Step 3. Submit to the Douglas Co. Dept. of Transportation & Land Services

DOUGLAS COUNTY TRANSPORTATION AND LAND SERVICES

- No additional parcels are created nor will the resulting parcels be inconsistent with standards of Douglas County Code titles 17 & 18, the provisions of RCW 58.17 or any court order.
- No nonconformities with development regulations are created (size, dimensions, layout, setbacks, etc).
- Plat conditions are not affected by the boundary adjustment.

Processed By: _____ Date: _____

Step 4. Submit this completed Declaration, deed(s) transferring title to adjusted property, completed excise tax statement and recording fees to the Douglas County Auditor. The boundary adjustment is not considered complete until the boundary adjustment form and deeds transferring title to the properties involved are executed and recorded with the County Auditor. Confirm recording fee by calling the Auditor's Office at (509) 745-8527.

SITE PLAN

Attach a scaled drawing (labeled Exhibit A) prepared by a licensed professional land surveyor that discloses the location of the present and proposed property boundaries, location of all buildings, water lines, septic systems, easements, streets, etc.

LEGAL DESCRIPTIONS

Include legal descriptions of the current lot configuration, and legal descriptions of newly configured lots prepared by a licensed professional land surveyor.

Current Parcel A:

Current Parcel B:

New Parcel A:

New Parcel B: