



DOUGLAS COUNTY  
TRANSPORTATION AND LAND SERVICES

**RESIDENTIAL BUILDING PERMIT APPLICATION**

Permit Center: 140 19th Street NW Suite A, East Wenatchee, WA 98802, Phone: (509) 884-7173

**Applicant Information**

**Project Owner:** \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Contractor:** \_\_\_\_\_ Phone: \_\_\_\_\_  
 License # \_\_\_\_\_ Exp: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Architect/Designer:** \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Engineer:** \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Lending Institution:** \_\_\_\_\_ Phone: \_\_\_\_\_

OFFICIAL USE ONLY

Permit No \_\_\_\_\_

**Land Description**

Site Address: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Legal Description: \_\_\_\_\_ Lot Size: \_\_\_\_\_ (acres) Zoning: \_\_\_\_\_

Project Description: \_\_\_\_\_ Value of Project (**required**): \_\_\_\_\_

Number of: Stories/Levels: _____	Square feet per:	1 <sup>st</sup> Level _____
Bathrooms _____		2 <sup>nd</sup> Level _____
Bedrooms _____		Basement _____
_____		Deck _____
_____		Deck Cover _____
Building Height (ft, in) _____		Covered Porches _____
Existing & proposed impervious surface? _____		Garage/Carport _____

Is property adjacent to or within a critical area? Which? \_\_\_\_\_

**REMINDER:**  
**Electronic**  
**Submittal Preferred**

**Site Plan is required**  
**for every**  
**application**

**The applicant/property owner agrees to pay all plan review fees and all expenses and costs incurred by the Department. In the event the applicant cancels or postpones the permit application, plan review fees already incurred shall be paid in full. Further, all unpaid fees, expenses and costs shall constitute a lien on the subject real property and the Building Official is hereby authorized to record a notice of lien with the Douglas County Auditor.**

I hereby certify that to the best of my knowledge all submitted information is correct and that the construction, occupancy, and use of the above described property will be in accordance with the laws, rules, and regulations of the State of Washington and Douglas County.

Signature of Owner/Agent: \_\_\_\_\_ Date: \_\_\_\_\_  
(Must be signed and dated)